

Arvin A. Brown Library
Trustee Meeting
Monday, August 15, 2022 Minutes

Call to order –4:50 pm

Agenda Amendments – none

Approval of meeting minutes

July 18th minutes - Moved by Carita., seconded by N.T., unanimous approval.

Attendance

Debra Atherton, Kathleen Engstrom, Carita Simons, Adele Wolfson. N.T.
Guest: Michael Olio

Comments from Citizens Present – none

Approval of Librarian's Report –. Carita moved to accept, Adele seconded, unanimous approval.

Approval of Financial Report –No formal report, bank account statements available.

Correspondence:

Drag Queen Story Hour – On Aug 4th the Library, together with NOTCH and Dept of Libraries, sponsored this program at camp. There had been a similar program held at Town Hall last year, and it was widely appreciated. This year's event was also well attended by children and some parents and it went well. But there were phone calls and letters of complaint to the Library Director, Town Administrator, Chair of Board of Trustees, and Dept of Libraries. Some of these calls came from out of town and out of state. The Director spoke to as many callers as could be identified. Everyone was informed that there is a process for requesting removal of library materials. Cost of the program (\$145) was met through grants, not Town funds. Michael suggesting holding any future Drag Queen events at Town Hall, rather than at camp.

Harm Reduction Bags – In consultation with Turning Point, the Library has made available Harm Reduction Bags to patrons. These include fentanyl testing strips and Narcan. Staff also has Narcan on hand. There has in the past been evidence of drug use in the Library and these materials can help to save lives. One negative comment was received.

In general, the Library seeks more collaboration with Turning Point and NOTCH. Adele pointed out that the Food Pantry is also trying to expand services, including housing WIC, and there are opportunities to work together.

Old Business:

Personnel Policy – Juneteenth as paid holiday, review paid holidays and policy. Tabled until next meeting when all Trustees will have read the draft and will be present.

Library Computer Security – Carita has looked into password managers and will recommend purchasing OnePassword for \$36/year. Kathleen would like to try it out before purchase and will see if there is a free trial Carita will work with staff to set up.

BitDefender has also been recommended as anti-virus software for staff computers. It is \$30/year for 3 computers. Public computers already have other anti-virus protection.

New Business:

Social Media Policy – In light of the feedback about Drag Queen event, social media is an even more important issue to address. Some of those posting to the Library Facebook page had to be blocked. A formal policy would make clear what kind of comments are allowed or not. Carita made some suggestions about wording and will comment on the draft. Kathleen would prefer that the Facebook page be used only for announcements to the public, not for comments, but this can't be done except in time-consuming way at present. N.T. will look into how the account is set up and if this can be changed. Kathleen will provide N.T. with log in information.

Next Meeting – Monday, September 19th 2022 at 4:30 pm.

Adjourned 5:20 pm.

Submitted, Adele J. Wolfson