

Arvin A. Brown Library
Trustee Meeting
Monday, June 20, 2022 Minutes

Call to order –4:36 pm

Agenda Amendments – none

Approval of meeting minutes

May 16th minutes - Moved by Carita., seconded by Adele, unanimous approval.

Attendance

Debra Atherton, Kathleen Engstrom, Carita Simons, Adele Wolfson. N.T. arrived later. Guests: Nancy Fitzgerald, Allison Hope, Michael Olio

Comments from Citizens Present – none

Approval of Librarian's Report –The Trustees noted with gratitude the many accomplishments. Adele moved to accept, Carita seconded, unanimous approval.

Approval of Financial Report –No formal report, will have quarterly report for next meeting. Kathleen gave balances as of today. We are spending down the TD account with aim to close it. Carita and Debra will meet to discuss electronic transitions. We discussed the possibility of a matching fund drive.

Correspondence:

Elevator not working: The issue has been solved.

Guests:

Michael Olio, Town Administrator – He reported that he has heard positive things about the library. His role is economic development, grant writing, and support of the selectboard. Allison suggested more publicity via Front Porum Forum and other social media.

Allison Hope – Allison is a potential new trustee with extensive background in finance and town administration.

Nancy Fitzgerald – Nancy is a town resident and friend of the library.

Old Business:

Library as Community Center – no updates

ARPA Town Funds – Question to Michael about use of funds. It is still not clear how the Town is using funds, although one commitment is to put an electronic sign in front of Town Hall. We listed some possible needs of the library: windows, gutters, HVAC, handicapped accessibility. Michael noted that there are grants for ADA compliance, but would need a plan; possible use of ARPA funds would be to get a design plan made.

July 4th celebration – Town celebration is July 2nd at 11 am. Debra will be providing ice cream, spoons, dishes, etc. (Thank you!) We will also have popcorn and water. There will be grab and go bags with flips books, and signage about book sale. Library will be added to the website and FB page info.

Computer and Internet Policy (2013) – Current policy is outdated. Carita stated that she would favor combining it with laptop policy. Kathleen would like a single-page policy, current and simple. We will all look over the old policy and consider revision at next meeting.

New Business:

Review Child Safety Policy – Reviewed, agreed that it was fine as is. Adele moved to accept, Carita second, unanimous approval.

Minutes – Missing Minutes Years Before 1986, 2004 and 2005. Minutes are the responsibility of the Trustees. It is possible that the missing minutes are in Town Hall vault. Michael will make this available to the Trustees to search.

Other Business:

Allison expressed her interest in serving as a Trustee.

Nancy stated that she would prefer to work on programming and special events.

There will be a VT author, Tricia Edson, speaking at the library in August.

Next Meeting – Monday, July 18th 2022 at 4:30 pm.

Adjourned 5:15 pm.

Submitted, Adele J. Wolfson