

Arvin A. Brown Library  
Trustee Meeting  
Monday, May 16, 2022  
Minutes

**Attendance:** Debra Atherton, Kathleen Engstrom, Carita Simons, Adele Wolfson.

**Call to order** –4:30 pm

**Agenda Amendments** – none (new items to be discussed under “Correspondence”)

**Approval of meeting minutes:** Apr 25<sup>th</sup> minutes - correction. Moved by Carita., seconded by Adele, unanimous approval.

**Comments from Citizens Present** – none

**Approval of Librarian’s Report** –Kathleen noted that she has been sending these reports to the Selectboard, including recent photos of pre-school program with Virginia Holiman, supported by grant money. Adele moved to accept, Carita seconded, unanimous approval.

**Approval of Financial Report** –Kathleen gave balances as of today. We are spending down the TD account with aim to close it. Closing may be complicated since old trustees listed on the account no longer here. Adele moved to accept the report Carita. seconded, unanimous approval.

**Correspondence:**

- **New Trustee-** Nancy Fitzgerald invited, will consider.
- **Diapers from Parent/Child Center-** These are being distributed and gratefully received. Adele suggested posting notice of their availability at the Food Pantry.
- **Grab and Go Bags-** These are very popular. They are being left on porch and taken up quickly. These are also funded by Parent/Child Center. The latest theme is Zines.

**Old Business:**

- **Library .as Community Center** – no updates
- **Trustee Meeting Annual Schedule** - Kathleen has shared on Google docs but the document seems to be incomplete or not available. She will check but also will send as Word document.
- **ARPA Town Funds** – It is still not clear how the Town is using funds..
- **July 2nd plans** - Debra has offered to get ice cream in place of the old donation from Ben & Jerry’s. We will not do a float but maybe have book sale and perhaps offer popcorn in addition to ice cream.  
**Push Bars for Library Doors** – Discussed with Sherry, see below.

**New Business:**

- **Inspection of building and grounds with Selectboard** – Debra met with Sherry. It was a productive meeting. Sherry is looking for a screen door for the children’s room, push bar for back and maybe front. Painting will begin soon. They also discussed gutters, cracked window, HVAC. It is not clear if this is a historic building, which could impact HVAC on exterior.
- **Computer and Internet Policy** – Kathleen sent this as Google doc, as well as links to policies from other libraries. Ours has not been updated since 2013. Kathleen will re-send as Word document and we will discuss next time.

**Other Business:** none

**Next Meeting – Monday, June 20, 2022 at 4:30 pm.**

**Adjourned 4:55 pm.**

Submitted, Adele J. Wolfson